

東吳大學

Soochow University

107 學年度秋季班

外國學生申請入學招生簡章

2018 Academic Year Fall Semester Enrollment Guide
for International Students



中華民國 107 年 2 月
東吳大學 107 學年度招生委員會印製

Printed by Soochow University As of February 2018

* 中英文版本如有出入時，以中文版本為準。

In case of any discrepancy between the English translation and the original Chinese text, the Chinese text shall prevail.

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Undertaking Studies in Taiwan (English version please download
from website)

Soochow University 2018 Academic Year Fall Semester Important Dates for Enrollment of International Students

Item	Date
Enrollment Guide Announcement	February 2018 (The contents will be displayed online, paper copies will not be available)
Online Application	From March 10, 2018 to April 30, 2018
Online Application Website	http://foreigner.sys.scu.edu.tw/exam/intl/
Announcement of Acceptance	May 30, 2018 (Announced online)
Enrollment	By June 30, 2018 (Please follow the regulations on the acceptance announcements)

- ◎ The Enrollment Guide and forms can be downloaded from the school website.
For any inquiries please contact the Admissions Division.
Website: http://twb.idc.scu.edu.tw/scu2007/zh_tw/enroll_foreign.htm
Campus address:
No.70, Linxi Rd., Shilin Dist., Taipei City 11102, Taiwan (R.O.C.)
Soochow University
For Inquiries: Admission Division, 3rd floor, A Building, Waishuangxi Campus
Telephone: 886-2-28819471 ext. 6062~6069
Email: entrance@scu.edu.tw
- ◎ Scholarship information and admission counseling for international students:
Telephone: 886-2-28819471 ext. 5369 (Office of International and Cross-Strait Academic Exchanges)
Email: icae@scu.edu.tw
- ◎ Enrollment and school status information for international students:
Telephone: 886-2-28819471 ext. 6012~6018
Email: regcurr@scu.edu.tw (Registration and Curriculum Division)
- ◎ Information on learning Chinese for international students:
Telephone: 886-2-28819471 ext. 5922-5924 (Chinese Language Center)
Email: mandarin@scu.edu.tw
- ◎ Other Information:
[National Immigration Agency](#)
[Department of International and Cross-strait Education](#)
[Information for Foreigners in Taiwan](#)

Soochow University 2018 Academic Year Fall Semester Enrollment Guide for International Students

I. Years of Study

Bachelor's degree: 5 years for the School of Law; 4 years for other departments.

A further extension is no more than 2 years.

Master's degree: 1-4 years

Doctoral degree: 2-7 years

II. Campuses

Departments (including graduate and doctoral programs)	Campus	Note
School of Liberal Arts and Social Science	Waishuangshi Campus No.70, Linxi Rd. , Shilin Dist. ,Taipei City 11102, Taiwan (R.O.C.)	1. The downtown campus is situated in the administrative and commercial center of the Taipei city, while the main campus is nearby rich cultural and famous scenic sites. Both campuses are easily accessible by public transportation and have all necessary amenities. 2. In order to fully utilize these new resources, all first-year students from the Schools of Law and Business will have certain weekly classes on the Main Campus.
School of Foreign Languages and Cultures		
School of Science		
Bachelor Program of Big Data Management		
School of Law	Downtown Campus No.56, Sec. 1, Guiyang St., Zhongzheng Dist., Taipei City 10048, Taiwan (R.O.C.)	
School of Business		

III. Eligibility: According to "Soochow University Regulations Regarding International Students Undertaking Studies in Taiwan" (this Regulation), applicants who should meet both following requirements of identity and qualification:

A. Identity: Individuals qualified as one of the identities listed below and meet one of the following criteria may apply for degree-seeking programs:

1. An individual of foreign nationality who has never held nationality status from the Republic of China (note 1) and does not possess an overseas Chinese student status (note 2) at the time of their application.

2. An individual of foreign nationality, pursuant to the following regulations and who has stayed overseas (including Mainland China, Hong Kong, Macau, and any other foreign countries) continuously for no less than 6 years (note 3), is also qualified to apply for admission under this regulation.

- (1.) An individual who has a nationality status from the Republic of China at the time of their birth but does not hold a household registration.

- (2.) An individual who has had nationality status from the Republic of China but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of their R.O.C. nationality by the Ministry of the Interior.

- (3.) Regarding individuals mentioned in both of the above subparagraphs they must not have studied in Taiwan under the status of an overseas Chinese nor received placement permission for an academic school year by the University Entrance Committee for Overseas Chinese Students.

※The application submitted by one who has both foreign nationality and R.O.C nationality, but who has already sent in application of his/her R.O.C. citizenship having been suspended for more than 8 years by making the due declaration to the Ministry of the Interior before February 1, 2011. Everything should be processed according to the original regulations. (i.e. not affected by the regulations of the preceding Paragraph)

3. An individual of foreign nationality who are Hong Kong or Macau Permanent Residents without household registration in Taiwan and has lived continuously overseas, in Hong Kong, or in Macau for over 6 years (note 3) at the time of application.
4. An individual that was once residents of Mainland China who is of foreign nationality without household registration in Taiwan and has lived continuously overseas for over 6 years (note 3) at the time of registration.
5. International students that have studied in the universities of Taiwan must meet the requirements of the previous identity categories and the following degree/diploma standards may apply to transfer into undergraduate programs, but are not exempt from the limitations of having “lived overseas for more than 6 consecutive years by the time of application”.

B. Degree/Diploma: Applicants should meet one of the following criteria and qualified as one of the identities listed may apply for degree-seeking programs (Note 4):

1. An individual who have graduated from a high school, college or university recognized by the Ministry of Education, R.O.C. can apply for admission (Please refer to the website of the [Department of Internaional and Corss-strait Education, Ministry of Education](#).) International students with a high school diploma are eligible to apply for undergraduate programs; bachelor's degree holders for Master's programs; Master's degree holders for Doctoral programs.
2. An individual who meet "[Standards for Recognition of Equivalent Educational Level As Qualified for Entering University](#)" regulations are considered as having an adequate level of education to register the new student enrollment entrance examination.
3. An individual with a degree/diploma from institutes of higher education in Hong Kong, Macau, or overseas should also meet the regulations in Article 8 of "[Standards for Recognition of Equivalent Educational Level As Qualified for Entering University](#)".
4. People who leave school before graduation and whose school are either national/ private university in Taiwan or a foreign university recognized by the Ministry of Education plan to continue their study for a bachelor's degree should follow the following regulations:
Applicants having completed 2 semesters and more are eligible to apply for a sophomore session. 4 semesters and more are eligible to apply for a junior session.
 - I. Academic credentials from Mainland China: The "[Regulations Governing the Accreditation of Schools in Mainland China](#)" shall apply.
 - II. Academic credentials from Hong Kong or Macao: "[Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao](#)" shall apply.
 - III. Academic credentials referred to the preceding 2 Items shall be subject to the "[Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education](#)."
 - IV. International students who are dismissed from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission under this regulation.

【Note 1】	Article 2 of Nationality Act of R.O.C.: Those who meet one of the following regulations should possess nationality of the Republic of China: Biological father or mother has nationality of R.O.C. at the time of birth. If born after the death of biological father or mother, by the time of his/her death, he or she is citizen of R.O.C. Was born in the territories of R.O.C., when biological father and mother were either unidentifiable or stateless. Has been naturalized.
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【Note 2】	<p>Overseas Chinese Students should apply to the University Entrance Committee for Overseas Chinese Student. According to Article 2 of Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan, “The Overseas Chinese Students mentioned in the paragraph refers to overseas Chinese students who were born overseas and have resided continuously from birth to date, or have resided overseas continuously for the most recent 6 years, and possess permanent or long term residence permit. The recognition of overseas student’s status is notarized by the office handling overseas Chinese affairs.</p>
【Note 3】	<p>The term "continuously" means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. Should the calculation of continuous years living overseas start in an incomplete calendar year, the stay of each year in Taiwan must be below 120 days in order to be included. Individuals under one of the situations below and with related documents of proof may be excluded, the time resided in Taiwan will not be included in the count of overseas residence:</p> <ol style="list-style-type: none"> 1. Having studied at training sessions at Overseas Affairs affiliated institutes or professional training courses notarized by the Ministry of Education. 2. Having studied at Ministry of Education approved Chinese Language Centers in colleges or universities for less than 2 years in total. 3. Having been an exchange student for less than 2 years in total. 4. Having had internships at Taiwan sanctioned central industry competent authorities for less than 2 years in total. <p>The “six years” calculation means starting from the enrolled semester date as in February, 1, 2016 to be the final date, and to push back six years (i.e. from February 1, 2010 to January 31, 2016).</p> <p>The term “overseas” explicitly means areas and countries outside of Mainland China, Hong Kong, and Macau.</p>
【Note 4】	<p>Please refer to the Soochow University student enrollment related regulations attachments:</p> <p>Article 4:</p> <p>International students applying for schools in Taiwan shall be limited to one application only. Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student's admission to another school’s academic level shall be handled in a manner identical to the admission procedures for local students. An exception is that an application for a master’s degree or higher levels of graduate studies can be processed under the procedures of each individual school.</p> <p>Article 7:</p> <p>International students that fulfill the enrollment qualities and are competent to learn in both Chinese and English can apply. With the approval of the school, the individual may enroll in the designated department.</p> <p>In the case of the enrollment of M.A. and Ph.D. program students, some credit requirements from undergraduate or graduate courses may have to be fulfilled in order to graduate, but the credits won’t be included in the M.A. and Ph.D. programs.</p> <p>Overseas students who graduated from similar schools equivalent to second grade of senior high schools (Form 5) in Taiwan shall complete additional 12 credits within regulated study period.</p>

IV. Method of Examination and Programs and Enrollment Quota

Method of examination is through document review. For other special regulations of specific departments please see Note for more information.

Enrollment Quota**Bachelor Program: 147****Master Program: 57****Doctoral Program: 5****i. New Students****School of Liberal Arts and Social Science**

Departments	Bachelor	Master	Ph.D.	Note
Chinese Literature	v	v	v	
History	v	v	x	
Philosophy	v	v	x	The Department of Philosophy includes the one and only “Chinese Philosophy Center for Resources in Foreign Languages” in Taiwan, providing a rich resource for research and also formidable library resources for “Epistemology”. We welcome all interested individuals to our department!
Political Science	v	v	v	Applicants must submit a transcript copy of TOCFL Chinese proficiency test as a reference to your Chinese proficiency abilities. For those who had attended an oversea Taiwanese school or whose country’s official language is Chinese, however, you are exempt from such transcript but are required to submit a Chinese autobiography or a certificate of completing Chinese courses.
Sociology	v	v	x	
Social Work	v	v	x	<p>1. Applicants must submit a transcript copy of TOCFL Chinese proficiency test as a reference to your Chinese proficiency abilities. For those who had attended an oversea Taiwanese school or whose country’s official language is Chinese, however, you are exempt from such transcript but are required to submit a Chinese autobiography or a certificate of completing Chinese courses.</p> <p>2. For a graduate program applicants: please hand in a study plan within 1,000 words in duplicate, and the following documents:</p> <p>1. Personal educational and working experiences, resume and within 1,000 words autobiography.</p> <p>2. Other certificates in proof of personal proficiency or experiences.</p> <p>3. Review of personal experiences in social work (the introspection of personal experience in life and professional).</p>

Departments	Bachelor	Master	Ph.D.	Note
Music	v	x	x	<p>All applicants must submit the application documents. Please specify his/her major instrument on the document of Declaration of Copyright, and also submit the portfolio of personal performance/ composition(s). Repertoire requirements for this are to be the same as the audition repertoire listed below.</p> <p>[Piano]</p> <ol style="list-style-type: none"> 1. One composition by J. S. Bach. 2. One fast movement from a classical sonata by J. Haydn, W. A. Mozart or L. v. Beethoven. 3. One substantial Romantic or 20th century work of own choice. <p>N. B. All compositions must be performed from memory.</p> <p>[Voice]</p> <p>Two pieces from art songs, opera selections, religious songs of own choice. All operatic/oratorio arias must be performed in the original key.</p> <p>[Woodwinds/ Brass]</p> <p>One piece/movement of own choice.</p> <p>[Strings]</p> <ol style="list-style-type: none"> 1. One movement from solo sonata/partita by J. S. Bach. 2. A second piece/movement of own choice. <p>[Percussion]</p> <p>Piece(s)/movement(s) of own choice. At least one solo piece for multiple set-up, one movement from a marimba concerto or one movement from a solo piece must be included.</p> <p>[Composition]</p> <p>Score(s) of original composition(s). Recordings of composed works are strongly encouraged, but not required.</p>
Human Right (MA)	x	v	x	<p>Scholarship please refer to website: http://www.hrp.scu.edu.tw/masterDegree/files/表單下載/5?lang=en</p>

School of Foreign Languages and Cultures

Departments	Bachelor	Master	Ph.D.	Note
English Language and Literature	v	v	x	<ol style="list-style-type: none"> 1. Most courses in MA program are taught in English, few are in Chinese. 2. The two recommendation letters of MA program applicants must not from a Mandarin language teacher.
Japanese Language and Culture	v	v	v	<p>Research proposal for an M.A. or a Ph.D. degree should be written in Japanese. (Around 3000 words for the M.A., and 5000 for the Ph. D.)</p>
German Language and Culture	v	v	x	<p>MA program:</p> <p>Applicants must attach the certificate in proof of an over 400 hours German language learning, or the certificate of German examination equivalent to “Common European Framework of Reference for Languages CEFR” level B1 or above.</p>

School of Science

Departments	Bachelor	Master	Ph.D.	Note
Mathematics	v	v	x	<ol style="list-style-type: none"> 1. The graduate program has two programs: one is Mathematics and another is Mathematical Decision Science and Big Data Analysis, Applicants applying for the graduate program should also pick one of the two programs when signing up. 2. For course introductions, please refer to the departmental website: http://www.math.scu.edu.tw/ 3. Non-native English speakers must have adequate listening, speaking, reading, and writing English or Chinese language skills.
Physics	v	x	x	Non-native English speakers must have adequate listening, speaking, reading, and writing English or Chinese language skills.
Chemistry	v	v	x	Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.
Microbiology	v	v	v	Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.
Psychology	v	v	x	Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.

School of Law

Departments	Bachelor	Master	Ph.D.	Note
Law	v	v	v	<ol style="list-style-type: none"> 1. For course introductions, please refer to the departmental website. (http://www2.scu.edu.tw/law) . Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills. 2. The highest academic degree of an applicant for an M.A. or a Ph.D. program should be in law or law-related subjects. 3. Our M.A. program offers Public Law, Criminal Law, Civil-Commercial Law, International Law, and Law of Finance and Economics. And the Ph.D. program offers Public Law, Criminal Law, Civil-Commercial Law, International Law, and Fundamental Law. Please make a clear note of your field in your application form. 4. Sufficient English language proficiency is required for International Law, and Chinese proficiency is required for the other fields. 5. Applicants for the Ph.D. program are required to submit their original Bachelor and M.A. study transcripts.

School of Business

Departments	Bachelor	Master	Ph.D.	Note
Economics	v	v	x	
Accounting	v	v	x	
Business Administration (the M.A. program includes the Global Business Program)	v	v	x	<p>1. Global Business Program as one of the Business Administration Graduate Programs provides independent courses taught in English. For more information, please refer to the Department's website.</p> <p>2. Global Business Program applicants only: Applicants of the Global Business Program should pick the “Graduate Program of the Department of Business Administration (Global Business Program)”. Neither of the two recommendation letters should be written by a Chinese language instructor.</p>
International Business	v	v	x	<p>1. The graduate program has two programs: A: International Trade and Finance. B: International Business. Quota can be used interchangeably among the different modules. Applicants applying for the graduate program should also pick one of the two programs when signing up.</p> <p>2. In order to make students more competitive, all students are required to pass one of the following English benchmark tests for graduation: GEPT (High-Intermediate Stage1); TOEIC 650; TOEFL (P-P 500, CBT 173, iBT 61); or IELTS 5.0. (Undergraduates are required to pass the Soochow English Proficiency Test for graduation.)</p> <p>3. Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.</p> <p>4. Applicants must submit a transcript copy of TOCFL Chinese proficiency test as a reference to your Chinese proficiency abilities. For those who had attended an oversea Taiwanese school or whose country's official language is Chinese, however, you are exempt from such transcript but are required to submit a Chinese autobiography or a certificate of completing Chinese courses.</p>
Financial Engineering and Actuarial Mathematics	v	v	x	
Computer Science and Information Management	v	v	x	

School of Big Data Management

Departments	Bachelor	Master	Ph.D.	Note
Program of Big Data Management	v	v	x	<p>1. The School of Big Data Management is practice-oriented, centering on two core principles: “integration” and “innovation”. Our curriculums are based on some foreign prestigious colleges. We earnestly design our curriculums focusing on both theory and practice, stressing the combination with practical fields. In addition, we actively invite teachers serving in practical fields to give more practice-oriented lectures, expecting our trained students have instant competitiveness in job hunting. For more information, please refer to the Department’s website: http://bigdata.scu.edu.tw/</p> <p>2. Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.</p>

ii. Transfer Students

School of Liberal Arts and Social Sciences

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Chinese Literature	v	v	
History	v	v	
Philosophy	v	v	The Department of Philosophy includes the one and only “Chinese Philosophy Center for Resources in Foreign Languages” in Taiwan, providing a rich resource for research and also formidable library resources for “Epistemology”. We welcome all interested individuals to our department!
Political Science	v	v	
Sociology	v	v	
Social Work	v	v	<p>1. Applicants must submit a transcript copy of TOCFL Chinese proficiency test as a reference to your Chinese proficiency abilities. For those who had attended an oversea Taiwanese school or whose country’s official language is Chinese, however, you are exempt from such transcript but are required to submit a Chinese autobiography or a certificate of completing Chinese courses.</p> <p>2. Our department offers a two-year case internship course package. Students accepted in our department should take courses according to the aforementioned course package, and may have delay graduation by 1 or 2 years without protest.</p>

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Music	√	√	<p>1. Applicants must submit a transcript copy of TOCFL Chinese proficiency test as a reference to your Chinese proficiency abilities. For those who had attended an oversea Taiwanese school or whose country's official language is Chinese, however, you are exempt from such transcript but are required to submit a Chinese autobiography or a certificate of completing Chinese courses.</p> <p>2. All applicants must submit the application documents. Please specify his/her major instrument on the document of Declaration of Copyright, and also submit the portfolio of personal performance/ composition(s). Please note that repertoire requirements for this are to be the same as the audition repertoire listed below.</p> <p>[Piano]</p> <p>1. One Baroque work.</p> <p>2. One Classical work.</p> <p>3. One of the following: One etude or One Romantic, or one 20th and 21st century work, including contemporary Chinese works. N. B. The length of these three pieces should reach a minimum of 15 minutes and performances should not be 'padded out' with repeats in order to reach the minimum time. All compositions must be performed from memory.</p> <p>[Voice]</p> <p>1. An art song in Chinese.</p> <p>2. A second selection in any language.</p> <p>[Woodwinds/ Brass]</p> <p>1. An etude.</p> <p>2. One of the following: A fast and slow movement from a sonata/suite or A complete piece.</p> <p>[Strings]</p> <p>1. One etude, or one movement from solo sonata/partita by J. S. Bach.</p> <p>2. One of the following:</p> <ul style="list-style-type: none"> • One complete movement from a concerto/sonata or • One solo piece (etude excepted). <p>[Percussion]</p> <p>1. One solo piece for keyboard percussion.</p> <p>2. One solo piece for snare drum or multiple set-up.</p> <p>[Composition]</p> <p>Score(s) of original composition(s). Recordings of composed works are strongly encouraged, but not required.</p>

School of Foreign Languages and Culture

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
English Language and Literature	v	v	
Japanese Language and Culture	v	v	
German Language and Culture	v	v	<ol style="list-style-type: none"> 1. Individuals apply for sophomore must attach a certificate in proof of an over 300 hours of German language learning or the German examination certificate in proof of an A2 or higher level of “Common European Framework of Reference for Languages CEFR.” 2. Individuals apply for junior must attach a certificate in proof of an over 400 hours of German learning or the German examination certificate in proof of B1 or higher level of “Common European Framework of Reference for Languages CEFR.”

School of Science

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Mathematics	v	v	For course introductions, please refer to the departmental website: http://www.math.scu.edu.tw/ENGLISH/ Non-native English speakers must have adequate listening, speaking, reading, and writing English or Chinese language skills.
Physics	v	v	Non-native English speakers must have adequate listening, speaking, reading, and writing English or Chinese language skills.
Chemistry	v	v	Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.
Microbiology	v	v	Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.

School of Law

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Law	v	v	Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.

School of Business

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Economics	v	v	
Accounting	v	v	1. Limited to applicants majoring in accounting. 2. Credit transfer will be according to the university regulations.
Business Administration	v	v	
Financial Engineering and Actuarial Mathematics	v	v	
Computer Science and Information Management	v	x	

School of Big Data Management

Department	Transfer Students of the Undergraduate Programs		Explanation
	Sophomore	Junior	
Bachelor Program of Big Data Management	v	v	1. The School of Big Data Management is practice-oriented, centering on two core principles: “integration” and “innovation”. Our curriculums are based on some foreign prestigious colleges. We earnestly design our curriculums focusing on both theory and practice, stressing the combination with practical fields. In addition, we actively invite teachers serving in practical fields to give more practice-oriented lectures, expecting our trained students have instant competitiveness in job hunting. For more information, please refer to the Department’s website: http://bigdata.scu.edu.tw/ 2. Our department courses are held in Chinese, students must have adequate listening, speaking, reading, and writing Chinese language skills.

V. Application Procedures

A. Application Method and Dates: After finishing the forms online, please apply by mail.

1. Dates: Applications must be submitted between March 10, 2018 and April 30, 2018, as indicated by postal date stamp. Late applications will not be processed.
2. Application method: Please follow the procedure below.
 - (1) Please finish filling out the application form (attachment 2) online and print out the paper copy to mail with other designated documents.
 - (2) After completing payment please have all application material ready, and send by post to “Soochow University Admissions Committee”, when the documents are reviewed and payment is done, a notification will be sent by e-mail (which is not an admission notice)

Mailing Address:

Soochow University Admissions Committee
No. 70, Linxi Rd., Shilin District, Taipei City 11102, Taiwan (R.O.C)

※ Applicants wishing to submit an application in person should seal the documents in the specified envelope for mail-in applications and bring it to the Admissions Division at the Waishuanghsi Campus in Shilin during working hours (Monday to Friday, 8:30 a.m. to 12:00 a.m. and 1:00 p.m. to 5:00 p.m.) within the application period. Late applications will not be processed.

B. Application Fees and Methods of Payment: **(For International DEGREE Admission only)**

1. Application fees: The duration for application fee payment is from March 10, 2018 to April 30, 2018. **(Any associated remittance fees are to be paid by the remitter.)** Application fees are not refundable. The fees are not refundable even under situations like cancellation of the application, disqualification, or application errors. Those who do not pay the application fees will not have their applications processed.

Payment Method Application Category	Local Payment	Foreign Payment
Bachelor, M.A.	NTD 1,500	US\$ 60
Ph.D.	NTD 2,500	US\$ 90

2. Methods of Payment: A copy of bank money transfer or wire transfer record should be attached with the application. (The applicant's name must be shown as the remitter on the remittance form even if the payment was not made by the applicant.) Please do not send the fee by mail.

Payment by money (or wire) transfer through banks in Taiwan to the NT-dollar account of Soochow University (For International DEGREE Admission only)	
Beneficiary's Bank	合作金庫銀行 西門分行
Beneficiary	東吳大學招生委員會
Account Number	0030765112300

Payment by money (or wire) transfer from a foreign bank to the US-Dollar account of Soochow University (For International DEGREE Admission only)	
Beneficiary's Bank:	TAIWAN COOPERATIVE BANK, SI-MEN BRANCH No.77 Kunming St., Wanhua Dist., Taipei City 108, Taiwan, R.O.C.
Swift Code:	TACBTWTPXXX
Account Number:	0030765112300
Beneficiary:	Soochow University Admissions Committee

C. Application Materials to be submitted:

Please submit the following documents (in chronological order):

Application materials must be submitted between March 10, 2018 and April 30, 2018, as indicated by postal date stamp. Late applications will not be processed.

Items		Note
1	A list of submitted documents	Applicants are to make a ✓ for each included application material on the list (see attachment 1)
2	1 copy of the application form (please fill out online and print out the paper copy)	Please provide a 2-inch photo. (see attachment 2)
3	1 photo copy each for a valid passport	1 photo copy of a valid passport (if an ARC is in possession, please include a photo copy)
4	Payment Documentary Proof	1 photo copy of bank or wire transfer receipt (please state the applicant's name and the applying department plus year)
5	Declaration	Please fill out the attached form. (refer to attachment 3)
6	Financial documents (If the certificate of deposit is not issued by financial institutes of the R.O.C., it also needs to be notarized by an overseas representative office of the R.O.C.)	Please provide proof of sufficient financial means to study in Taiwan issued by a financial institute (if the certificate of deposit is not the applicant's account, please turn in the form from the enrollment guide attachment 4) or proof of scholarship money from the government, other schools, or institutes. (please see note 3) All documents are to be sent to the school in a sealed envelope.
7	【New Student】 1 printed copy of the certificate or diploma of the highest degree (authentication stickers must be provided)	(1) Foreign certificates or diplomas should be authenticated by a representative office of the R.O.C. (please see note 1 and note 2 for more information) (2) If the original documents are not in Chinese or English, an English or Chinese translation should be provided.

Items		Note
	【Transfer Student】 1. 1 printed copy of documentary proof for degrees obtained abroad (authentication stickers must be provided) 2. 1 printed copy of student identity card for degrees obtained in Taiwan (must have registration stamp)	(3) Please print out as A4. (4) A xeroxed copy of the graduation certificate is acceptable. However, once officially enrolled, you must turn in an original copy authenticated by an overseas office of Taiwan at registration for checking. Failing to comply with the rule of authenticated copy will lead to your disqualification of enrollment at your own responsibility.
8	【New Student】 1 original copy of the transcripts from the highest degree (authentication stickers must be provided)	(1) Foreign transcript should be authenticated by a representative office of the R.O.C. (please see note 1 and note 2 for more information) (2) If the original documents are not in Chinese or English, an English or Chinese translation should be provided. (3) Please print out as A4.
	【Transfer Student】 1 original copy of the transcripts from the previous university in Taiwan or from abroad	
9	1 copies of the applicant's study plan or research plan	Please fill out the attached forms <u>attachment 5</u> in English or Chinese (M.A or Ph.D. program applicants of the Japanese Language and Culture Department are to write in Japanese)
10	2 sealed recommendation letters	The sealed recommendation letters must be from 2 teachers or senior officials (Every applicant needs to submit at least 1 recommendation letter from a Chinese teaching teacher except those who are applying for Master Program: Department of English Language and Literature and Global Business Program.
11	1 copies of their master's degree thesis or published works	Ph.D. program applicants are required to hand in the original copy and an additional copy of their M.A. thesis, while the rest of the applicants are not required.
12	Other documents required by the department	Please refer to item IV of this guide.
13	Other Information Form	Please follow the form provided by the enrollment guide (please refer to <u>attachment 6</u>)
14	Soochow University Privacy Statement	Please follow the form provided by the enrollment guide (please refer to <u>attachment 7</u>)

【Once an application is submitted, neither the submitted documents nor fees will be returned regardless of whether an applicant is admitted. Please double check all materials before mailing.】

【Note 1】 To ensure the enforcement of checking overseas student enrollment qualification and authentication of overseas highest degree documents, the applicant's certificate or diploma of their highest degree and transcripts must be the authenticated academic credentials notarized by an overseas representative office of the R.O.C., the issuing college, or any other institutes (if documents are not presented in Chinese or English, a translation copy of either language is needed). The following regulations must be followed:

1. Mainland China certificates/diplomas: must be according to the regulations in Mainland China
2. Hong Kong or Macau certificates/diplomas: must be according to the regulations in Hong Kong or Macau.
3. Certificates/diplomas from other countries:
 - (1) Overseas Chinese Taipei Schools or Chinese International Schools in Mainland China have the same system of academic degree as our country.
 - (2) Schools of countries not mentioned above should be handled according to the regulations for colleges to acknowledge foreign academic degrees. Foreign schools with campuses in Mainland China should be according to regulations of the Mainland China notary office, and to be notarized by institutes appointed by the government.

When there are difficulties notarizing the documents, the school may request for assistance. (Article 8 of the enrollment regulations)

【Note 2】 International students that have completed an academic degree of Bachelor or above and applying for M.A. programs or above may provide the graduation certificate and transcripts of the school in Taiwan and proceed with the application. International Students that graduated from Schools for International Residents in Taiwan, the bilingual division in Taiwan high schools, or the international classes in private high schools may present the certificates and transcripts from the above mentioned schools and apply for the bachelor's degree program of Soochow University. (According to article 9 of the enrollment regulations)

【Note3】 Please choose one of the following methods to provide financial documents indicating sufficient financial means to study in Taiwan.

1. A copy of financial documents from the most recent 3 months notarized by an overseas representative office of R.O.C.
2. A copy of financial documents from the most recent 3 months issued by financial institutes of R.O.C.
3. If the certificate of deposit is not under the applicant's name, please enclose the guarantor's financial affidavit (see Attachment 5). **In addition, if the certificate of deposit is not issued by financial institutes of the R.O.C., it also needs to be notarized by an overseas representative office of the R.O.C.**
4. Full scholarship certificates.

D. Please also note:

1. Any international student enrollment related regulations will be handled according to article 13 of the enrollment regulations of this University:
 - (1) International students are allowed during the time of study at this University to keep a household register, to have a household registry certificate, to obtain permanent residence in Taiwan; or is naturalized as an R.O.C. citizen; or has restored his/her R.O.C. citizenship, and those who have been deprived of their international student status will be expelled.

- (2) No international students may apply for a degree at Soochow University if he/she has earlier been suspended from another institute due to behavior issues, poor academic performance or criminal conviction under the enrollment regulations.
2. **If the applicants would like to apply for more than one department (program), in which case separate application forms and application fees are required.**
3. The applicant must be fluent in Chinese and have a passion for learning about the Chinese culture. For more information please refer to the Chinese Language Learning Center website: <http://www.scu.edu.tw/mandarin/>
4. **Once the application documents have been mailed, the department, grade year, or class listed in the application may not be changed. Once an application is submitted, neither the submitted documents nor fees will be returned regardless of whether an applicant is admitted.**
5. Students from Vietnam applying for a visa to study in Taiwan will also need to provide a foreign language proficiency certificate. For more information, please refer to this [website](#).
6. Undergraduate students of the university not only have to acquire the credits needed for graduation set by his/her department within a designate year limit, there are also other graduation standards like foreign language proficiency, computer skills, and other activities to complete in order to graduate. In case of students unable to pass certain standards, the university provides mitigation methods to help raise capability and quality.
7. Credit transfer for officially enrolled international students will be verified by the departments and the registration division of the Office of Student Affairs. **If the credit transfer turns out to be insufficient, which leads to a delay of graduation, the student must follow the regulations without protest.** Students are welcome to contact the departmental TAs or the university registration division for any questions about credit transfer.

VI. Acceptance

A. Admission:

The school's admission committee will release the results for each department; not all places need to be filled. When the number of qualified candidates seeking admission is insufficient according to the standard of a department or program, the number of accepted students can be less than the intended recruitment number. If the number of qualified candidates exceeds the designated recruitment number, a waiting list of additional candidates will be prepared. No additional candidates will be named in the opposite case. Only when the number of qualified candidates seeking admission is insufficient will additional candidates be invited to register. Registration of additional candidates will be conducted by order of score obtained in the application

process.

B. Announcement of Acceptance:

The list of Accepted Candidates will be announced on the school's website **by May 30, 2018**. Applicants can also make enquiries via the following channels:

1. By telephone at 886-2-28819471 ext. 6068
2. By Internet at: http://twb.idc.scu.edu.tw/scu2007/zh_tw/enroll_foreign.htm

C. In addition to the announcement above, acceptance letter will be sent to the admitted candidates by registered express mail.

D. Acceptance Letter does not guarantee the issuance a visa. Visas must be granted by the Bureau of Consular Affairs or Overseas Missions of the Republic of China.

VII. Enrollment and Registration

A. Students who are admitted should follow the guidelines on the acceptance letter and reply "Enrollment Questionnaire for International Students of Soochow University" online before **June 30, 2018**. Late reply will be taken as abandonment of the offer. No later dispute of this ruling will be entertained.

B. Upon registration, the admitted student should provide passport, original degree/diploma certificate (If a degree certificate is not duly authenticated by an overseas representative office of R.O.C. at the time of application, this authentication will be required.), health and accident insurances for at least 6 months, and other related documents at the indicated dates and locations below. Failure to meet these requirements will result in withdrawal of the qualification.

Program	Time of Inspection	Location
Bachelor	Fall semester classes begin	Registration and Curriculum Division
Transfer Student	Fall semester classes begin	Registration and Curriculum Division
M.A. & Ph.D.	Fall semester classes begin	Registration and Curriculum Division

C. If vacancies remain after all qualified candidates have registered, the University will inform the additional qualifiers of the department concerned. These persons may proceed to register in order of priority until the class starts according to the school calendar of the 2017-2018 Academic Year.

D. Admitted students and transfer students should follow the relevant regulations of Soochow University with the respect to the transfer of or exemption from the required academic credits after registration.

VIII. General tuition fees, Scholarships, and Other Information

A. General tuition fees:

The pertinent information for the 2018 Academic Year is provided below for reference: (Please see the website of [Tuition and Miscellaneous Fees](#) for more information):

School / Department	Tuition (within permitted length of degree program)	Tuition (10 credits or more per semester beyond permitted length of degree program)	Credit Fees: (per credit) (9 credits or fewer per semester beyond permitted length of degree program)
Liberal Arts and Social Sciences; Foreign Languages and Cultures; Law (not including Department of Music)	48,370	47,590 (bachelor degree) 48,370 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)
Business (not including Department of Computer Science and Information Management)	49,110	48,330 (bachelor degree) 49,110 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)
Sciences ; Bachelor program of Big Data Management (including Department of Computer Science and Information Management)	55,990	55,170 (bachelor degree) 55,990 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)
Department of Music	56,460 (not including coaching fee)	55,640 (bachelor degree) 56,460 (master/doctoral degree)	1,390 (bachelor degree) 1,410 (master/doctoral degree)

※The above fees does not include student insurance, language labs, computer networks fee.

B. Scholarships:

1. The Ministry of Foreign Affairs provides “Ministry of Foreign Affairs Taiwan Scholarship”

Applicants are residents of countries with diplomatic relations to Taiwan, and the plan would be to Chinese study for 1 year, undergraduate program for 4 years, master’s program for 2 years, and Ph.D. program for 4 years. The scholarship amount would be NTD25,000 - 30,000 per month. The overseas offices will announce the enrollment guide in February, and the application period will be from February to April. Simultaneously, application for college entrance permissions will be sent out to colleges/universities in Taiwan. For more information, please refer to the [MOFA scholarship website](#).

2. The Ministry of Education provides “Ministry of Education Taiwan Scholarship”

The MOE Taiwan Scholarship continues to encourage outstanding

international students (excluding students from Mainland China, Hong Kong and Macau) undertaking undergraduate and postgraduate studies in Taiwan. Application period: February 1 to March 31 (subject to change). For more information, please refer to the [MOE scholarship website](#).

3. The applications of the scholarship for international students provided by the school and MOE are held once a semester. Please refer to the [Office of International and Cross-Strait Academic Exchanges](#) website for the application criteria or ask the office directly. The number of recipients and monetary amount are to be decided by the International Exchange Committee of SCU.

Telephone: 886-2-28819471 Ext: 5369

- C. For information on foreign student matters, scholarships, and accommodation, please contact the Office of International and Cross-Strait Academic Exchanges [website](#).

Telephone: 886-2-28819471 Ext: 5369

D. Other information:

1. Students who are registered or who retain student status even if temporarily suspended cannot reapply for the same department and year at Soochow University. No student may seek to derive illicit benefit from his or her admission status. The University may bar offenders from attending examinations, revoke their admission status and/or dismiss them from the school. No dispute of such a ruling will be entertained.
2. In the event that it is discovered with respect that an admitted international student's entry qualifications are the product of cheating or fraud, or that submitted documents have been forged, altered, borrowed, amended, used illicitly or otherwise do not have legal standing, the student may be dismissed or see his/her admission status revoked, and no certificate of study will be issued. Should such a violation be discovered after completion of a student's studies, the University may revoke any certificates issued and publicly announce the cancellation of the violator's graduate status, and all legal responsibilities incurred shall rebound to the charge of the violating party.
3. Should any information or document submitted by the test taker is false, he/she shall be forbidden from taking the test, have his/her offer rescinded, or be expelled from the University. Documents submitted by the test taker during registration and enrollment will not be returned. To verify the education background and/or credentials submitted by the test taker, the University may request that the test taker submit additional documents within a specified period of time. The test taker's failure to do so shall be considered as consent for the University to verify such education background and/or credentials with the test taker's original institution with his/her personal data.

4. If an applicant considers that he/she has been victim of any injustice in the application process and that his/her personal rights and interests have been violated, he/she may file a complaint according to the regulations set out in this guide. If the problem cannot be summarily resolved, the applicant may submit in writing a further complaint with the relevant documentation attached to the Enrollment Committee within 20 days after the release of the admission rosters. No late submissions will be entertained.
5. Specific details concerning such matters as retaining admission status, withdrawal, permitted length of degree programs, graduation and credit requirements, and credit transfers or exemptions may be found on the University [website](#).
6. Foreign students may not apply to attend continuing education or in-service BA programs, in-service (work-study) MA programs or any other programs offered only at night or on holidays. This restriction does not apply to persons who hold a Permanent Alien Residence Certificate, or have the right of permanent residence, or who are in programs specially authorized by the Ministry of Education.
7. International students should obey the R.O.C. laws as well as the regulations of the University; violators of the Employment Service act will be dealt with according to the regulations of the University.
8. In accordance with Article 14 of the Acquired Immunity-Deficiency Syndrome Act of the R.O.C., any foreign student who tests positive in an AIDS test will be reported by the medical authority to the Ministry of Foreign Affairs or the Ministry of the Interior, who may revoke or cancel the student's visa and/or residence permit and order his/her expulsion from the national territory.
9. Any matters not addressed in this Guide may be resolved by the MOE regulations regarding "[International Students Undertaking Studies in Taiwan](#)" and the decisions of the University's Enrollment Committee.
10. Forms enclosed
 - Attachment 1 – List of Submitted Documents
 - Attachment 2 – Application Forms for International Students (Sample)
 - Attachment 3 – Declaration
 - Attachment 4 – Financial Affidavit for the Benefactor of the International Applicant (If the certificate of deposit is not the applicant's account, please enclose the guarantor's financial affidavit)
 - Attachment 5 – Study Plan
 - Attachment 6 – Other Information Form
 - Attachment 7 – Soochow University Privacy Statement

Attachment 8 –Checklist and Declaration for International Applicants
Undertaking Studies in Taiwan (English version please
download from website)